



# Kingsley Park Primary

**BE SAFE - BE RESPECTFUL - BE A LEARNER**

## SCHOOL NEWSLETTER - Thursday 29<sup>th</sup> January

### SCHOOL TIMES BELLS, PLAYTIMES & SUPERVISION

This school office is open from 8:30am until 4.00pm, Monday to Friday for general enquiries.

#### SCHOOL HOURS

School gates will now only be open from 8.30am. Outside supervision begins at 8.35am. Students in the yard before this time must be supervised by parents.

Gates 2 & 3 will be closed between the hours of 8.55am-3.00pm.

Classrooms  
are open from 8.35am.



#### Learning time

begins at 8.45am sharp. Parents are asked to ensure they have left learning spaces at this time. All **late arrivals** must come through the office where a staff member will walk your child to class.

**Recess:** 10.45am – 11.15am  
**Learning Time:** 11.15am-1.15pm

**Lunch Eating** 1.15pm and  
**outside lunch play** 1.30-2.15pm

**Learning Time** 2.15pm-3.15pm  
**Home Bell:** 3.15pm (end of school)

**Final Bell:** 3.30pm (any students who have not been collected are to come to the school office.

All School gates are locked at 3.30pm

Parents are welcome to stay in the play areas with their children playing, please be mindful the only way to leave the school is via Gattinara Drive side of the school due to the locked gates.

## CANTEEN

The canteen will return on Friday 6<sup>th</sup> February. Canteen days for 2026 are **Mondays & Fridays**. Orders must be placed via the QKR App. Please ensure your child's profile is updated with their 2026 class.



**Be Respectful – Be Safe – Be a Learner  
= a great Kingsley Kid**

Welcome back to a new and exciting year! On behalf of the entire staff at Kingsley Park Primary School, I extend a warm welcome back to all our students and families for the start of the 2026 school year. We are thrilled to see familiar faces and eager to welcome our new students and their families to our vibrant school community.

This year promises to be filled with exciting learning opportunities, both inside and outside the classroom. We have a fantastic team of dedicated teachers and staff who are passionate about providing a nurturing and engaging learning environment for all our students.

We hope you all enjoyed a wonderful holiday break and are as eager to return to school as we are.



You can view all of our 2026 staff on pages 3 & 4 of this newsletter  
- we warmly welcome all our new staff and welcome back Mr Patrick Galante.

# 2026

## TERM DATES - 2026

### **TERM ONE:**

28th January – 2<sup>nd</sup> April

(Staff return on 27th January for a combined Professional Practice day)

Wednesday 28<sup>th</sup> January is a curriculum day

**All students commence school on Thursday 29<sup>th</sup> January 2025**

**Preps** finish at 1pm on their first 2 days of school, Thursday 29th January and also Friday 30<sup>th</sup> January.

2026 Preps do not attend school for the first 4 Wednesdays due to individual assessments taking place, parents have been given assessment times to attend in those weeks. If unsure of these dates/times, please contact the school office.

**TERM TWO:** 20<sup>th</sup> April – 26<sup>th</sup> June

**TERM THREE:** 13<sup>th</sup> July – 18<sup>th</sup> September

**TERM FOUR:** 5<sup>th</sup> October – 18<sup>th</sup> December

## IMPORTANT DATES - TERM 1

**Thursday 29<sup>th</sup> January - Welcome back!**

*All children return to school. Preps finish at 1pm*

**Friday 30<sup>th</sup> January**

Whole School Assembly at 9am (No preps)

Preps finish at 1pm

**Friday 6<sup>th</sup> February**

Module Assemblies

**Friday 20<sup>th</sup> February**

Whole School Assembly -

School Captains badge presentation

SRC badge presentation

**Monday 23<sup>rd</sup> Feb - Feb 27<sup>th</sup> Feb**

Juniors - Swimming program at PARC Frankston

**Friday 27<sup>th</sup> February**

Module Assemblies

Clean Up Australia Day

**Tuesday 24<sup>th</sup> February**

District Swimming Event - for qualifying children

**Wednesday 25<sup>th</sup> February**

Seniors - Courage to Care (incursion)

Parent-Teacher meetings 3.30-7pm

**Monday 9<sup>th</sup> March**

Labour Day Public Holiday

**Wednesday 11<sup>th</sup> March**

NAPLAN commences (through until 23<sup>rd</sup> March)

**Wednesday 25<sup>th</sup> March**

Division Swimming - for qualifying children

**Thursday 2<sup>nd</sup> April**

Last day of Term 1 - 2.30pm finish

**Friday 3<sup>rd</sup> April**

Good Friday Public Holiday

### **FINANCIAL ASSISTANCE:**

**CAMPS, SPORTS, EXCURSIONS FUNDING (CSEF) FOR 2025**

Parents with Health Care Cards/Pensions Cards can apply for CSEF. If you applied for CSEF at Kingsley Park Primary School in 2025, you do not need to reapply in 2026 unless:

- you have another child starting school i.e. Prep
- you have moved to our school during the year.
  - you applied at another school in 2025.
- you have recently been issued a Health Care/Pension Card

Any parents who hold a Health Care Card/Pension Card and did not apply/receive CSEF through our school last year, please obtain a form from the office for CSEF funding in 2026. The annual CSEF amount is \$150 per Primary School Student



## Leadership Team



**PRINCIPAL**  
Gill Gray

**ASSISTANT PRINCIPAL**  
Matt Brand



**LEARNING SPECIALIST  
CURRICULUM**  
Kate Cox

**LEARNING SPECIALIST  
INCLUSION & WELLBEING**  
Sarah Brand



## Wellbeing Team



**LEARNING SPECIALIST  
INCLUSION & WELLBEING**  
Sarah Brand

**WELLBEING**  
Jessie Sinclair



**WELLBEING ES**  
Michael Di Petta



**WELLBEING ES**  
Tamile Gibbs



## Administration Team



**BUSINESS MANAGER**  
Janine Coe



**ADMINISTRATION**  
Ros Carlton



**RECEPTION**  
Jo Toombs



**HANDY MAN**  
Pete Evans



**IT TECHNICIAN**  
Lilly Mitchell



**CANTEEN MANAGER**  
Leigh Simpson



## Prep Teaching Team



**P16  
CLASSROOM TEACHER**  
Prep  
Leonie Heeley

**P17  
CLASSROOM TEACHER**  
Prep  
Milda Dennison Spaul



**P18  
CLASSROOM TEACHER**  
Prep  
Algha Mayne

**P19  
CLASSROOM TEACHER**  
Prep  
Hayley Rothbury



## Junior Teaching Team



**J8  
CLASSROOM TEACHER  
YEAR 1**  
Scott Gardner

**J9  
CLASSROOM TEACHER  
YEAR 1**  
Lisa Gillson

**J10  
CLASSROOM TEACHERS  
YEAR 1**  
Katelyn Brownlie



**J11  
CLASSROOM TEACHER  
YEAR 2**  
Zali Huzelidine

**J12  
CLASSROOM TEACHER  
YEAR 2**  
Nicole Pearson

**J13  
CLASSROOM TEACHER  
YEAR 2**  
Jo Copcock



## Middle Teaching Team



**M5  
CLASSROOM TEACHER  
YEAR 4**  
Niamh O'Reilly

**M6  
CLASSROOM TEACHER  
YEAR 4**  
Gianna Salerni



**M20  
CLASSROOM TEACHER  
YEAR 3**  
Rochelle Rosenfield

**M22  
CLASSROOM TEACHER  
YEAR 3**  
Jess Lancaster

**M23  
CLASSROOM TEACHER  
YEAR 3**  
Kieron Quick



## Senior Teaching Team



**S1  
CLASSROOM TEACHER  
YEAR 6**  
Paul Leslie

**S2  
CLASSROOM TEACHER  
YEAR 5/6**  
Elle Sullivan



**S3  
CLASSROOM TEACHER  
YEAR 5**  
Jessica Schiavello

**S4  
CLASSROOM TEACHER  
YEAR 5**  
Skye Gridley



## Specialist Teaching Team



**PHYSICAL EDUCATION**  
Abe Kenney

**PERFORMING ARTS**  
Mai Stoddron

**MATH SPECIALIST**  
Lynda Cameron



**VISUAL ARTS**  
Lauren Charlton

**STEM & SCIENCE (P-1)**  
Sarah MacDonald

**STEM & SCIENCE (2-6)**  
Patrick Galante

Teamwork  
makes the  
dream  
work!

# Teamwork makes the dream work!



Introducing our  
caring & nurturing  
Education Support  
Staff 2026



Zoe



Lily



Bec



Michael



Tamille



Kylie



Andrea



Katelyn



Zana



Ni



Rhemmy



Nina



Maddy



Sarah A



Introducing our  
caring & nurturing  
Education Support  
Staff 2026



Michelle



Kylie



Dallas



Katie



Ally



Carly



Julie



Cap



Janiene



Tessa



Kim



## PRIVACY POLICY



Some important reminders as our children return or begin school for 2026 can be found here and on the following pages.

Our Privacy Policy reminder can be found alongside here →

Our school collects and uses student and parent personal information for standard school functions or where permitted by law, as stated in the [Schools' privacy policy](#) and the [Schools' privacy collection notice](#).

Our [Photographing, Filming and Recording Students policy](#), describes how we collect and use photographs, video and recordings of students. The policy also explains when parent consent is required and how it can be provided and withdrawn.

We ask parents to also review the guidance we provide on how we use [\[Microsoft 365/Google Workspace for Education\]](#) safely at the school and what parents can do to further protect their child's information. If after reviewing the guidance, you have any questions or concerns regarding your child using [\[Microsoft 365/Google Workspace for Education\]](#), please contact the school.

For more information about privacy, refer to: [Schools' privacy policy: information for parents](#). This information is also available in eleven community languages, please contact the school office should you require a community language version.



#### Parking in Franciscan Avenue

Please take note of the parking arrangements in Franciscan Avenue. Bays for parking are clearly marked. Remember the front section is our 'Kiss and Go' zone - parents are not to leave their cars in this zone, it has a **2 minute limit**. The staff car park is for staff only and must not be used as a drop off or pick up point by any parents (disabled excepted). These arrangements, together with the 40kph speed limits, have been put in place to protect all children. Unfortunately children do not have the same road sense or skills as adults and everyone needs to be careful around the school. Of particular concern are people doing U turns adjacent to the crossings. This is extremely dangerous and illegal. Please show your care for all our students and their safety, drive slowly and observe all road rules. We do not want an injured child. I would like to remind the school community of the importance of road safety around schools. School Speed Zones will be enforced from the commencement of the school year.

#### Valuable Items

Personal property is often brought to school by students, staff and visitors. This can include mobile phones, calculators, toys, sporting equipment and cars parked on school premises. As the Department does not hold insurance for personal property brought to schools and has no capacity to pay for any loss or damage to such property students and staff are discouraged from bringing any unnecessary or particularly valuable items to school. All items are brought to school entirely at the owner's own risk.

#### Children being collected by another adult

If your child is to be collected by another adult we need to be contacted or notified in writing of the arrangement. Please send a note explaining the arrangements or call the office if this is a one day event.

#### Food allergies

Please be sensitive to the needs of allergic and anaphylactic children in our school. They may suffer severe and sometimes life threatening reactions to certain foods eg. peanuts and eggs or items e.g., latex. Please be mindful of this when thinking of what is included in your child's lunch box or class celebration food. It is a huge help to our management of this safety issue.

If your child has any allergies, please ensure the school is aware.

See page 4  
 for more details



# REMINDER

## ANNUAL IMPORTANT REMINDERS FOR OUR FAMILIES

#### School hats must be worn

A reminder, all students must have their navy blue broad-brimmed hat for school each day. No hat means no outside play or outside sports activities from September to May. Students are directed to the shaded area near the Prep/Junior playground.

#### Uniform Policy

A uniform dress code reinforces in students a pride in their appearance, instils recognition of themselves as an integral part of the school community, and assists in developing pride in representing their school. Issues of equality, health and safety, and expense are also factors that contribute to the establishment of the Dress Code at Kingsley Park. School Council has developed the Uniform Policy which can be found on our school website. It is an expectation that all students wear full school uniform on a daily basis. Arrangements can be made for families experiencing financial hardship, they should contact the school office to discuss this. This policy is available on our school web site and is being reviewed this year. If you have any feedback or input, please share this with us at [kingsley.park.ps@education.vic.gov.au](mailto:kingsley.park.ps@education.vic.gov.au).

#### Mobile Phones

Please note that children are NOT to use mobile phones whilst at school. Once students enter the school grounds, mobile phones must be turned off and handed to the classroom teacher where they are locked in a cabinet and returned at the end of the day as per the Department of Education Mobile Phone Policy for all schools. If you need to contact your child at any time, parents are to call the school office on 9789 0077 and we will ensure your child receives the message. Students are also not to message parents using their iPads or any device during the school day, this is a breach of our Internet and Acceptable Usage Agreements. All messages must come through the office. There is a mobile phone policy for all government schools in place. The policy means phones brought to school must be switched off and stored securely during the school day. The aim of this policy is to provide:

- a safe environment to learn without inappropriate mobile phone use (including cyberbullying) or distractions
- greater opportunities for social interaction and physical activity during recess and lunchtimes.

The policy can be found on our school website.

#### Art Smocks

Thank you to all those children who have brought their named art smocks to school already. Each child participating in Art (In Semester 1 this is Middle and Senior students) must have their own Art smock to wear. Please check that your child has one and that their name is clearly visible on it.

#### Skateboards, Scooters and Bicycles

Scooters and skateboards are brought to school entirely at the owner's risk. They are to be left in the locked enclosure. No one is to ride scooters or bicycles in the school grounds at any time during term. All riders must wear a helmet. Electric scooters are not permitted at school.

# REMINDER

## Before & After School Supervision



Student safety at Kingsley Park Primary School is our highest priority and the safe and appropriate supervision of students is an important element of our duty of care to students. Part of this duty is ensuring parents and students are aware of our student supervision arrangements before and after school.

Before school: School grounds are supervised from 8:35am. Classroom doors also open at this time for students to come in and prepare for their learning day which commences at 8:45am. No students are to be on-site prior to 8:35am unless supervised by a parent.

After school: School grounds are supervised until 3:30pm.

Students on school grounds outside these times will not be supervised (unless they are attending a before or after school care program or supervised extracurricular activity).

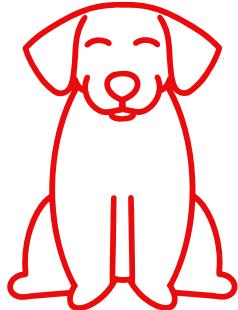
Parents/carers are requested to ensure that students do not attend school unsupervised outside of these times unless they are attending before or after school care, or a pre-arranged supervised activity (i.e. sports practice).

Families are encouraged to contact the school office on 9789 0077 or refer to [Team Kids OSHC](#) for more information about the before and after school care facilities available to our school community or if you would like any further information about our student supervision arrangements.

For a copy of our school's Yard Duty and Supervision Policy, parents/carers should contact the school directly.

### Extreme Heat

We are very fortunate that all of our classrooms have air conditioning and purifiers. On days of extreme weather we may call a hot day timetable where children have reduced time out in the yard or are kept inside but we will never send children home due to the heat. Although at times, some air conditioning struggles, we may move classes to cooler rooms as needed. Hot days are not an excuse for absenteeism.



### Children's Safety – No Dogs In School Grounds



Dogs are not permitted in the school grounds. This covers all dogs including trained dogs on a lead with an adult. While a life long owner of dogs and, as someone who fully agrees that "dogs are a person's best friend" the fact remains that even the best trained and seemingly passive dogs can become frightened and overreact in a school setting when faced with a large number of enthusiastic and loud children. We have had children bitten in the past which is not only a traumatic event for the injured child but is an action which can have very serious consequences for the owner of the dog and for the dog itself. We will be putting up notices near all entry gates to remind the community. School known therapy dogs and guide dogs wearing their appropriate identifying tags, are an exception.

# FOOD ALLERGIES – How can you help ?

You may or may not be aware, we have children in our school that have severe food or other allergies and confirmed diagnoses of anaphylaxis towards some products. We would like to make our school as allergy aware as possible to reduce the risk of accidental exposure. Anaphylaxis is a severe, rapidly progressing allergic reaction that is potentially life threatening. The most common allergens in school aged children are peanuts, eggs, tree nuts (e.g. cashews), cow's milk, fish and shellfish, wheat, soy, sesame, latex, certain insect stings and medication.

Department of Education advice on the banning of food or other products is not recommended due to the possibility of encouraging complacency among staff and students, the presence of hidden allergens and the difficulty of monitoring and enforcing a ban. At Kingsley Park Primary School the focus will be placed on raising awareness of the risks associated with anaphylaxis, and to implement practical, age-appropriate strategies to minimize exposure to known allergens.



The key to prevention of anaphylaxis at Kingsley Park Primary School is knowledge of those students who have been diagnosed at risk, awareness of triggers (allergens), and prevention of exposure to these triggers. Partnerships between Kingsley Park Primary School and parents are important in ensuring that certain foods or items are kept away from the student while at school.

To help keep the classrooms safe it would be greatly appreciated if you could be mindful when sending foods that contain these products to school with your child and ensuring you are having discussions at home with your child supporting our no sharing of food rule at school.

All parents are asked to advise their classroom teacher in advance of sending in food to celebrate a child's birthday or other special occasion. I encourage you to consider non-food items for some of these events so that all children may participate in the fun.

We also have a student who is allergic to latex so please do avoid sending toys or items into school that contain latex.

Further tips can be found on the 'Be A Mate' allergy steps poster.

If you have any questions, please feel free to contact your child's teacher or Ros in the office. Your cooperation and understanding in this matter is greatly appreciated.



# Happy Birthday

## JANUARY

**January 1st**  
Donovan H (P16)

**January 2nd**  
Abigail B (P16)

**January 3rd**  
Emerson T (J8)  
Charlie B (M5)  
Billie B (M6)

**January 4th**  
Clark K (J10)

**January 6th**  
Joshua L (P19)

**January 8th**  
Archer H (M23)

**January 9th**  
Liam W (M23)

**January 10th**  
Sonny H (P17)

**January 11th**  
Aya W (P17)

**January 12th**  
Hudson Mc (J11)

**January 13th**  
Oliver F (M23)

**January 14th**  
Kenny P (J9)  
Makayla D (M23)  
Iris K (P17)

**January 15th**  
Patrick H (P18)

**January 15th**  
Max P (J8)  
Hudson H (M23)

**January 16th**  
Zander M (M22)  
Annabelle T (M23)

**January 17th**  
Indi P (J11)

**January 18th**  
Eli W (J10)  
Alex B (J9)

**January 22nd**  
Kyden C (S3)

**January 23rd**  
Levi M (J9)  
Ruby W (J12)

**January 25th**  
Thomas H (J13)

**January 26th**  
Zach R (M5)  
Ariana C (S4)

**January 27th**  
Charlotte L (P16)

**January 29th**  
Ayse G (M22)  
Maisie E (S3)  
Gemma P (S3)

**January 30th**  
Mikayla L (J8)

**January 31st**  
Willow T (M5)  
Cooper P (M23)

